

Invitation for Bids

Government of Nepal (GoN)

Inland Revenue Department

Date of publication: 28-08-2024

Invitation for Bids No: IRD-NCB/G-01/2081-82

Name of the Development Partner *[if applicable]*: _____

Loan/Credit/Grant No *[if applicable]*: _____

1. The ***Inland Revenue Department*** invites ***electronic*** bids from eligible bidders for the procurement of ***the Supply and Delivery of Printing Related Goods*** under National competitive bidding – Single Stage Two Envelope procedures.
2. Under the Single Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two separate sealed envelopes, one containing (i) the Technical Bid and the other (ii) the Price Bid, both in turn enclosed in one sealed envelope as per the provision of ITB 23 of the Bidding Document.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of ***Inland Revenue Department, Lazimpat, administrationird@ird.gov.np, 015970081*** or may visit PPMO eGP system www.bolpatra.gov.np/egp.
4. A complete *set* of Bidding Documents may be purchased from the office of ***PPMO, www.bolpatra.gov.np*** and the office by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs ***3000*** till ***27-08-2024²*** during office hours.

Or

Bidder who chooses to submit their bid electronically may purchase the hard copy of the bidding documents as mentioned above or may download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below .

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Rastriya Banijya Bank, Thamel

Name of Office : Inland Revenue Department

Office Code no. : 305043501 Office Account no.: 1000200010000

Rajaswa (revenue) Shirshak no. : 14229

5. Pre-bid meeting shall not be held.

²The time interval between last purchasing date and last submission date shall not be more than one working day.

6. Sealed or electronic bids must be submitted through PPMO's e-GP system www.bolpatra.gov.np/egp on or before **12:00 noon** on **28-08-2024**. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend at **1PM, 28-08-2024** at the office of **Inland Revenue Department**. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. **1,15,000.00**, which shall be valid for 30 days beyond the validity period of the bid.
8. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.